

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
AUGUST 11, 2009**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, August 11, 2009, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor William J. Schmitt called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	Present
Board member Thomas R. Schmidt	Present
Board member Ambrose 'Butch' Schitter	Present

Also present were Police Chief Douglas Tarvin, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Building Commissioner David Seger, Fire Chief Kenneth Hochgesang, Personnel/Safety Director Charles Schneider, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Juanita Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for this meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on July 28, 2009. A **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to approve the minutes as published. Motion carried 3-0.

STREET DEPARTMENT-CRACK SEALER MACHINE QUOTES

Street Commissioner Raymond Eckerle said he sought three quotes for a crack sealing machine for the Street Department less the trade-in of a 2001 Cimline machine. City Attorney Sandra Hemmerlein then opened and read the following quote, the only quote that was received:

Leader Machine Company, LTD

\$39,250.00 base price 2009 Cimline/Applicator
<u>- 7,000.00</u> less trade-in
\$32,250.00 net price

Eckerle said he sought quotes from Cimline Pavement Maintenance Group, Jack Doheny Supplies, and Sherwin Industries Inc.

A **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter to take the quotes under advisement and make a decision at the next meeting. Motion carried 3-0.

PAPER SHREDDING DAY

Jasper Chamber of Commerce Director Nancy Eckerle asked permission to use the Train Depot parking lot on Friday, October 16, 2009 from 10:00 a.m. to 1:00 p.m. for a free Paper Shredding Day. Shredding services will be provided by Piranha Mobile Shredding and is open to residents, businesses, and institutions.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of the Jasper Chamber of Commerce to use the Train Depot parking lot on October 16, 2009 from 10:00 a.m. to 1:00 p.m. Motion carried 3-0.

MOSQUITOES AT THE RIVER WALK AREA

Street Commissioner Raymond Eckerle said he received a complaint about mosquitoes along the River walk. Eckerle explained the mosquito inspection and treatment process the street department follows. He said presently there are two technicians and five others are attending school to obtain an application license. Eckerle said he feels the street department is doing the best they can and they are doing the right thing. Communities that do fogging have mixed results.

Mayor Schmitt said just because the City has a River walk does not mean people have to walk that area where the mosquitoes are. There is a huge debate whether chemicals used for fogging are worse than the mosquitoes.

STREET CLOSINGS

Street Commissioner Raymond Eckerle asked permission to close the following streets for storm sewer repairs:

1. Schuetter Road from Poplar Ave to Sunset Dr
2. 14th Street from Newton to Main Streets
3. 37th Street east of Victory Villa to the dead end
4. Briarcliff Parkway from Sycamore Manor to Maple Crest Boulevard

The following streets will be milled and paved on Monday but will remain open to traffic:

1. 14th Street between Main and Newton Streets
2. Main Street from the Courthouse to 7th Street
3. 9th Street between Dorbett and 6th Streets
4. Emily Street between 6th and 10th Streets
5. South Carroll Street from 9th to 10th Streets
6. Intersection of 15th and Leopold Streets

A **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter to approve the request to close the roads and streets that have been mentioned for storm sewer repair on the Street Department schedule upon proper notification given to the emergency personnel and make sure school buses can get through. Motion carried 3-0.

Paving contract price. Street Commissioner Eckerle said he received a notice from Tri-County Paving of a slight price decrease per ton of asphalt. No notice was received from J.H. Rudolph.

STREET DEPARTMENT STRASSENFEST REPORT

Street Commissioner Raymie Eckerle presented a report that contained an estimated cost for the street department to set out barricades, sweep the fest route, and pick up and dispose of trash during the Strassenfest. The total estimated cost, based on the FEMA reimbursement rate, is \$6,154.65 plus \$500.00 disposal costs at the landfill.

RECLAMITE PRESERVATIVE SEALING PROCESS

Street Commissioner Raymond Eckerle reported that over the years he has been doing research about products designed to improve the longevity of city streets. He then showed pictures and described how the reclamite preservative sealing process works and asked permission to use this process on some selective sections of streets that vary in age. Eckerle said he went to Angola to see some streets that had this process done six years ago. Eckerle presented a proposal from Dustmasters Inc/RejuvTec to try this process on sections on five different streets for a cost of \$26,904.78. Eckerle added that he has worked with this Indianapolis based company in the past.

Mayor Schmitt said the City needs to preserve its streets and thinks for this price it is worth giving this process a try.

A **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter to approve the request of the Street Commissioner to preserve and put sealing on the described streets that are on the proposal for a total cost of \$26,904.78. Motion carried 3-0.

POLICE REPORT

Police Chief Douglas Tarvin presented to the Board for its review the following reports from the Jasper Police Department:

Monthly Activity Report for July, 2009
2009 Strassenfest Calls for Service
2009 Strassenfest Manpower Summary

K-9 program donation. Police Chief Douglas Tarvin said recently Officer Mike Stallman did a four-hour special event at Rural King with the K-9 dog and in appreciation Rural King donated \$932.00 to the K-9 program to help offset expenses.

Brake problem. Tarvin reported the estimated cost to repair the brake problem in the 2008 and 2009 Impala police cars is \$600.00-\$700.00 and will be taken care of by Uebelhor & Sons.

REMOVAL OF TELECOMMUNICATION ITEMS

Police Chief Douglas Tarvin said it will take two days to transfer over from the old radio equipment to the new radio system in the Telecommunication

Room. The old equipment will be removed tomorrow. Tarvin asked to remove the following items from the City's fixed asset records and either place the items in a City auction or take the items to Jasper Salvage for salvage money:

Asset tag #	Item	Cost	Disposal method
#100255	Computer Work Station	\$2,304.00	City Auction
#100258	Desk 'U' shaped	5,700.00	City Auction
#100270	Motorola Base Station	9,800.00	Junk/Salvage Price
#100274	Television	288.00	City Auction
#100275	Single Pedestal Desk w/return	605.00	City Auction
#100282	Dispatch Workstation	978.42	Junk/Salvage Price
#100284	Dispatch Console	56,200.00	Junk/Salvage Price
#100285	Dispatch Chair	585.00	City Auction
#100149	Generator	5,500.00	City Auction

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request to remove the asset numbers as listed on the paper and have the items placed in a City auction or junked and taken to Jasper Salvage as recommended by the police chief. Motion carried 3-0.

COMPUTER QUOTES – POLICE DEPARTMENT

Police Chief Douglas Tarvin presented quotes to replace six computers and four monitors at the police station. Two monitors were included in the bid specifications for the telecommunication equipment.

The quotes for the four monitors are:

Matrix Integration	\$159.00 each	Total \$636.00
Eck Mundy Associates	\$179.00 each	Total \$716.00
Advanced Communications	\$149.00 each	Total \$596.00

The quotes for the six computers are:

Matrix Integration	\$6,411.16
Eck-Mundy Associates	\$6,869.00

Tarvin recommended accepting the quote for computers from Matrix Integration for \$6,411.16 and the quote for the monitors from Advanced Communications for \$596.00.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the low quote from Advanced Communications for the monitors for \$596.00 and the low quote from Matrix Integration for the computers for \$6,411.16 for a total of \$7,007.16. Motion carried 3-0.

KEYLESS ENTRIES – POLICE DEPARTMENT

Police Chief Douglas Tarvin presented quotes for five keyless entry systems [key fobs] for the police station. They are as follows:

Felts Locks & Alarm Co. (Northern system-elaborate system)	\$11,130.38
Felts Locks & Alarm Co. (Pass Point system-basic system)	8,749.81
Keusch Glass, Inc	7,900.00

Advanced Communications (fire station has this system) 3,317.20

Tarvin said the quote from Advanced Communications is \$3,047.20 plus \$270.00 for fifty key fobs for a total of \$3,317.20. The fire chief said their department has twenty-five extra key fobs that the police department could use. After some discussion, it was decided the police department would use the twenty-five fobs from the fire department plus buy twenty more fobs for \$108.00 which would make Advanced Communications' quote \$3,155.20.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to accept the low quote from Advanced Communications not to exceed \$3,155.20. Motion carried 3-0.

HIGH WEED COMPLAINTS

Fire Chief Kenneth Hochgesang reported to the board the names of property owners and the location that has been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owner	Location
Jasper Wood Products	Maurice De St Palais Lots 41, 42, 43, 44, 45
Primvitio & Norma Renteria	North Brook Park Lot 7
John M. King	Megner-Roelle Add Lot 6
Joy A. Voight Rev Trust	1322 Leopold St. Maurice De St Palais Lot 48
Secretary of Veterans Affairs	4685 Rhine Strasse Badendorff IV Lot 152

FIRE DEPARTMENT REPORTS

Fire Chief Kenneth Hochgesang presented to the Board for its review the Vehicle Maintenance Report for the Jasper Fire Department for July 2009.

Truck #5. Fire Chief Kenneth Hochgesang reported that fire truck #5 successfully made the Stasssenfest Parade route but a connector to the sensor that goes to the computer will need to be rewired.

New Program. Fire Chief Kenneth Hochgesang stated a mentoring program is being started at the fire department. The five new firefighters are being mentored one-on-one by the following seasoned firefighters; Schmidt, Berg, Luker, Theile, and Vaal. This is being done in their spare time and is working great and the new firefighters are advancing well. Hochgesang said the department will continue with this program in the future.

MILL PROJECT CHANGE ORDERS

City Engineer Chad Hurm presented two change orders for the Mill project, INDOT Contract No. R-28096-B. He explained the need for each change order and asked the Board for its approval.

Change Order No. 0812 – zero change

Change Order No. 0813 add \$1,960.00

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve and accept the change order for the Jasper Mill project as described by the City Engineer. Motion carried 3-0.

Hurm informed the Board that the construction contractor's contract with the State expired July 31, 2009. The contractor will request additional time to complete the project.

Performance bond update. Hurm said the developers for Maple Ridge Estates had until August 11, 2009 to complete the paving. The paving is completed but some shoulder work is not done, therefore, the County has not signed off on the subdivision performance bond release form.

Workshop. Two storm water meetings are scheduled and will be held in the Pfaffenweiler Room at City Hall. The August 18, 2009 meeting will be a MS4 workshop and the August 26, 2009 meeting is a project WET seminar.

BIDS – BADENDORFF PHASE III

City Engineer Chad Hurm asked permission to seek bids for the Badendorff Phase III Storm Sewer Replacement project. Hurm displayed the plans and explained what the project encompasses. The plans include the area that runs along 42nd Street to Wilhelm Strasse and will tie into 42nd Street and also includes replacing the curb on 42nd Street.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of the City Engineer to seek bids for the Badendorff Phase III storm sewer project. Motion carried 3-0.

EASEMENTS

City Attorney Sandra Hemmerlein presented the following easements for release, acceptance and approval:

Grant of Permanent Electric Utility Easement

Heather Taylor Herman – Part of Lot 122 in Badendorff III

Release of Permanent Electric Utility Easement

Heather Taylor Herman – Part of Lot 122 in Badendorff III (as accepted on April 14, 2009 and recorded on April 16, 2009)

Release of Permanent Electric Utility Easement

Robert A. Brown – Part of Lot 123 in Badendorff III (as accepted on April 14, 2009 and recorded on April 16, 2009)

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve and accept the grant of permanent electric utility easement and also approve the releases of easements as described by the City Attorney. Motion carried 3-0.

CLAIMS. The claims against the City from July 10, 2009 to August 6, 2009 were presented to and examined by the board. Those claims found to be just, due and owing were approved 3-0 upon **motion** by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter.

ADJOURNMENT. There being no further business to come before the board, a

motion was made by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 9:42 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 25th day of August, 2009.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Margaret A. Kress, Recording Secretary